



2020 DAYTON, OHIO CROP HUNGER WALK

Ina Green, Treasurer

5285 Torch Lane - Dayton, OH 45417-8843

Cell 937-344-6029 or Home 937-263-5285

Thank you for agreeing to serve as a Team Leader for our CROP HUNGER WALK on October 4. As we prepare for our Virtual Walk this fall, here is some information on collection and handling of donations.

We encourage online donations as a secure method of giving. You will want to set up an online team and suggest that walkers sign up to join the team to solicit online gifts. To start or join a team, go to <https://www.crophungerwalk.org/daytonoh>. This leads to the following: "Register" options: "Start a team" or "Join a team". Donors access the site in the same way, choosing "Donate", with options to support: "a Walker", "a Team", or "make a general Walk donation". Payment is by credit card (Visa, Discover, American Express, Master Card or PayPal). You may wish to keep a separate list of Walkers who intend to only solicit online gifts.

We are happy to receive donations by check. Payments by check should be made payable to "**Church World Service/CROP**" or just "**CWS/CROP**". Walkers should make sure that all checks are correctly completed, including date and signature. Cancelled checks serve as donor receipts. If churches or team leaders collect funds for CROP – Please contact Ina to arrange for transfer of those funds.

Cash should not be sent through the mail, so you may need to convert cash into a personal check or money order. If using a personal check, make sure to write "**Cash Replacement**" in the memo line so that the funds are counted for your team.

Walkers should ask donors if their employers offer Matching Gifts. A helpful resource is here: <http://support.crophungerwalk.org/knowledgebase/matching-donations-from-employers/>. Donors should contact their employer for matching gifts forms to be completed and submitted to their group's team leader and mail to the **DAYTON AREA CROP WALK Treasurer** – which is me, Ina Green.

Walkers are asked to collect all their donor funds in advance of the Walk date (October 4) and to give those funds to their Team Leader. Team Leaders should turn in all donations from their group to the Treasurer – which is me, Ina Green. Please mail your checks to me or call me to make arrangements.

PLEASE NOTE: If you want to turn donations in early, please contact me to make arrangements. Any gifts received after the day of the Walk can be returned in the same way.

All donations should be turned in by - November 1, 2020.

Please contact me – **Ina Green, Treasurer 937-344-6029** – if you have any questions, at any time. Thank You!