

CWU in Greater Dayton – Procedure for CWS Kits (2021 – 2022)

1. Collect items for Hygiene or School kits. (Lists may be found in our July 2020 newsletter on page 3: https://www.cwudaytonoh.org/uploads/9/4/7/6/94760430/2020.07_cwu_newsletter_for_july_2020_final.pdf.)
2. Box the kits (Hygiene or School) separately and attach Kits Form to each box. The form is online at: http://cwskits.org/wp-content/uploads/2018/02/Kits_Shipping_Form.pdf , or see the top of the next page. Secure boxes with packing tape and make sure that each box is not more than 30 pounds.
3. Take boxes to a Collection Depot; contact the depot prior to arriving with kits.
 - **Wednesday, September 8, 2021** (1:30 – 4:00 p.m.) Email: malia.henry55@gmail.com. Phillipsburg UMC, 43 S. State St., Phillipsburg
 - **Saturday, September 11, 2021** (9:30 – 11:00 a.m.) Email: contact@normandyumc.org or call 937-433-1636. Normandy UMC, 450 W. Alex Bell, Washington Township, Dayton
 - **Thursday, September 16, 2021** (6:00 – 7:00 p.m.) Email: Linda Davidson at bethelcassownchurch@gmail.com. Casstown UMC, 102 Center St., Casstown, OH
4. Complete the Tally Sheet (below) for CWU in Greater Dayton and mail it to: Claudia Chapman, 6927 Deer Bluff Dr., Huber Heights, OH 45424.
OR, take the completed form to a CWU Board Meeting and give it to Claudia.
5. All monies (\$2.00 per kit) are due:
 - Upload the money online at <https://cwskits.org/cws-kits-transport-and-processing/>.
 - Otherwise, checks may also be sent to Church World Service, P.O. Box 968 Elkhart, IN 46515; you must include the Shipping and Processing Funds Form. (See bottom of the next page.)

Questions? Call Claudia Chapman at 947-732-4939 or email her at claudiahgp57@gmail.com.

CWU in Greater Dayton Tally Sheet for kits (2021 – 2022)

Church Name _____

Key Woman _____ Phone Number _____

Fill in the number of kits delivered to (Location) _____

_____ School Kits _____ Hygiene Kits

Kits Processing Fees should be paid on-line at <https://cwskits.org/cws-kits-transport-and-processing/> or by check to “Church World Service” with “Kits Processing Fees” in the memo; mail the check to Church World Service, PO Box 968, Elkhart, IN 46515.

Mail this form to Claudia Chapman, 6972 Deer Bluff Dr, Huber Heights, OH 45424.

Questions? Ask Claudia by calling 937-732-4939 or emailing her at Claudiahgp57@gmail.com.



KITS FORM

Complete and include with your shipment of CWS Kits.

Congregation/Group _____

Address _____

City/State/ZIP _____

Congregation Phone # _____

Congregation Email _____

Contact Person _____

Contact Person Phone # _____

Contact Person Email _____

Indicate # of kits _____

School Kits _____

Hygiene Kits _____

Emergency Cleanup Buckets _____

Other _____



SHIPPING & PROCESSING FUNDS FORM

Complete and send with your check.

Congregation/Group _____

Address _____

City/State/ZIP _____

Congregation Phone # _____

Congregation Email _____

Contact Person _____

Contact Person Phone # _____

Contact Person Email _____

Indicate the amount you wish to designate: _____

Processing/Shipping: _____

Donation for CWS Kits (in lieu of making kits): _____

TOTAL: _____