

## CWU in Greater Dayton – Procedure for CWS Kits (2022 – 2023)

1. Collect items for Hygiene or School kits. (Lists may be found in our July 2020 newsletter on page 3: [https://www.cwudaytonoh.org/uploads/9/4/7/6/94760430/2020.07\\_cwu\\_newsletter\\_for\\_july\\_2020\\_final.pdf](https://www.cwudaytonoh.org/uploads/9/4/7/6/94760430/2020.07_cwu_newsletter_for_july_2020_final.pdf).)
2. Box the kits (Hygiene or School) separately and attach Kits Form to each box. The form is online at: [http://cwskits.org/wp-content/uploads/2018/02/Kits\\_Shipping\\_Form.pdf](http://cwskits.org/wp-content/uploads/2018/02/Kits_Shipping_Form.pdf) , or see the top of the next page. Secure boxes with packing tape and make sure that each box is not more than 30 pounds.
3. Take boxes to a Collection Depot; contact the depot prior to arriving with kits.
  - **Monday, September 12 — Thursday, September 15** 9:00 - noon; 1:00 p.m. - 4:00 p.m.  
Northridge UMC, 4619 Derr Rd., Springfield, OH 45503 937-399-1909  
Sheryl Jones [numc4610@sbcglobal.net](mailto:numc4610@sbcglobal.net)
  - **Thursday, September 15** 9:00 a.m.— 1:30 p.m.  
Faith UMC, 101 E. South St. Arcanum, OH 45304  
937-692-8934 [arcfaithsecy@embarqmail.com](mailto:arcfaithsecy@embarqmail.com)
  - **Thursday, September 15** 6:00 p.m. — 7:00 p.m.  
Casstown UMC, 102 Center St., Casstown, OH 45312 937-339-4828;  
Linda Davidson [bethelcasstownchurch@gmail.com](mailto:bethelcasstownchurch@gmail.com)
4. Complete the Tally Sheet (below) for CWU in Greater Dayton and mail it to:  
Claudia Chapman, 6927 Deer Bluff Dr., Huber Heights, OH 45424.  
OR, take the completed form to a CWU Board Meeting and give it to Claudia.
5. All monies (\$2.00 per kit) are due:
  - Upload the money online at <https://cwskits.org/cws-kits-transport-and-processing/>.
  - Otherwise, checks may also be sent to Church World Service, P.O. Box 968 Elkhart, IN 46515; you must include the Shipping and Processing Funds Form. (See bottom of the next page.)

**Questions?** Call Claudia Chapman at 947-732-4939 or email her at [claudiahgp57@gmail.com](mailto:claudiahgp57@gmail.com).

---

### CWU in Greater Dayton Tally Sheet for kits (2022 – 2023)

Church Name \_\_\_\_\_

Key Woman \_\_\_\_\_ Phone Number \_\_\_\_\_

Fill in the number of kits delivered to (Location) \_\_\_\_\_

\_\_\_\_\_ School Kits \_\_\_\_\_ Hygiene Kits

Kits Processing Fees should be paid on-line at <https://cwskits.org/cws-kits-transport-and-processing/> or by check to “Church World Service” with “Kits Processing Fees” in the memo; mail the check to Church World Service, PO Box 968, Elkhart, IN 46515.

**Mail this form** to Claudia Chapman, 6972 Deer Bluff Dr, Huber Heights, OH 45424.

**Questions?** Ask Claudia by calling 937-732-4939 or emailing her at [Claudiahgp57@gmail.com](mailto:Claudiahgp57@gmail.com).



## KITS FORM

*Complete and include with your shipment of CWS Kits.*

Congregation/Group \_\_\_\_\_

Address \_\_\_\_\_

City/State/ZIP \_\_\_\_\_

Congregation Phone # \_\_\_\_\_

Congregation Email \_\_\_\_\_

Contact Person \_\_\_\_\_

Contact Person Phone # \_\_\_\_\_

Contact Person Email \_\_\_\_\_

Indicate # of kits \_\_\_\_\_

School Kits \_\_\_\_\_

Hygiene Kits \_\_\_\_\_

Emergency Cleanup Buckets \_\_\_\_\_

Other \_\_\_\_\_



## SHIPPING & PROCESSING FUNDS FORM

*Complete and send with your check.*

Congregation/Group \_\_\_\_\_

Address \_\_\_\_\_

City/State/ZIP \_\_\_\_\_

Congregation Phone # \_\_\_\_\_

Congregation Email \_\_\_\_\_

Contact Person \_\_\_\_\_

Contact Person Phone # \_\_\_\_\_

Contact Person Email \_\_\_\_\_

Indicate the amount you wish to designate: \_\_\_\_\_

Processing/Shipping: \_\_\_\_\_

Donation for CWS Kits (in lieu of making kits): \_\_\_\_\_

**TOTAL:** \_\_\_\_\_